NOTIFICATION

Dated Kohima, the   22nd   July, 2022.

NO.HC(K)27/2016/Estt____5691____/ :: It is hereby informed that there will be an induction and training programme of the newly recruited Senior Technical Officers (Contractual) under eCourts Project for the State of Nagaland w.e.f. **25.07.2022 to 28.07.2022.**

Orientation Programme will be held on **25.07.2022** at **11:00 A.M.** in the Gauhati High Court Kohima Bench. The order of programme is as follows;

Chairman	: Shri Rajenlung Kamei, Deputy Registrar (A&P)
Welcome Speech	: Shri Neiko Akami, NJS, Registrar, GHC, Kohima Bench
Introduction to eCourts	: Shri Atoka Achumi, NJS, Joint Registrar cum CPC
Overview of Training Curriculum	: Shri Amento Asumi, Programmer, GHC, Kohima Bench

The Schedule for the Training Programme have been uploaded in the official website of the Gauhati High Court Kohima Bench.

SD/-
(NEIKO AKAMI,NJS)
Registrar
Gauhati High Court Kohima Bench.

Memo No. HC(K)27/2016/Estt____5691 – 97____/::Dt. Kohima, the 22nd   July, 2022.
Copy to:-

1. The Joint Registrar (J) -cum-CPC, eCourts, Kohima Bench.
2. The Deputy Registrar (Admn. & Protocol), Kohima Bench
3. The Systems Officer, Kohima Bench.
4. The Programmer, Kohima Bench with a direction to upload this Notification in the official website of Kohima Bench.
5. The Court Officer with a direction to arrange refreshment during the training.
6. All concerned
7. The Order Book.

(NEIKO AKAMI,NJS)
Registrar
Gauhati High Court Kohima Bench.

INDUCTION AND 4 (FOUR) DAYS TRANING PROGRAMME OF SENIOR TECHNICAL OFFICER (STO) UNDER ECOURTS PROJECT NAGALAND.

DAY 1 - 25/07/2022

SESSION 1

TIME	TOPIC	
11:30 AM to 12:30 PM	Introduction to Case Information Software (CIS) Version 3.2 Sri. Phoukuozetuo Zatsu, Developer	**Case Filing** **Scrutiny/ Objection** **Registration** **Case Allocation** **Court Proceedings** **Legacy Data**
12:30 PM to 01:00 PM	Tea Break	
01:00 PM to 01:30 PM		Question Hour & Practical

SESSION 2

TIME	TOPIC	
01:30 PM to 02:30 PM	eCourts Services, CIS Master and Admin roles Sri. Amento Asumi, Programmer	**Establishment Master** **User Management** **National Master** **State Master** **Local Master** **Admin Menu** **Proceeding modification** **Transfer of case** **Delete/ Restore Case**
02:30 PM top 02:45 PM	Short Break	
02:45 PM top 03:30 PM		Question Hour & Practical

DAY 2 - 26/07/2022

SESSION 1

TIME	TOPIC	
11:00 AM to 12:30 PM	CIS Server Management Sri. Guawe Kromi, Systems Assistant	**About Ubuntu Server OS** **Updating CIS software** **Backup/Restore** **Server troubleshooting** **Network troubleshooting** **Data replication**

		NDC access **PostgreSQL DBMS** **Virtual Network Computing**
12:30 PM to 01:00 PM	Tea Break	
01:00 PM to 01:30 PM		Question Hour & Practical

SESSION 2

TIME	TOPIC	
01:30 PM top 02:30 PM	District Court Website Sri. Phoukuozetuo Zatsu, Developer	**Content management for district court website** **Introduction to Swaas district court Website**
02:30 PM to 02:45 PM	Short Break	
02:45 PM to 03:30 PM		Question Hour & Practical

DAY 3 - 27/07/2022

SESSION 1

TIME	TOPIC	
11:00 AM to 12:30 PM	Basic HW/LAN refresher course Sri. Thungdemo Yanthan, Systems Assistant	**HW/LAN troubleshooting** **Video Conferencing** **Stock Entry Book**
12:30 PM to 01:00 PM	Tea Break	
01:00 PM to 01:30 PM		Question Hour & Practical

SESSION 2

TIME	TOPIC	
01:30 PM top 02:30 PM	Introduction to FASTER, eSEWA KENDRA Sri. Amento Asumi, Programmer Sri. Moalong Jamir, Systems Assistant	**NJDG, eFiling** **eCourts App** **FASTER** **eSewa Kendras** **KIOSK/ Court Display Screen (Thin Client PC)** **2 TB HDD usage**
02:30 PM to 02:45 PM	Short Break	
02:45 PM to 03:30 PM		Question Hour & Practical

DAY 4 - 28/07/2022

SESSION 1

TIME	TOPIC	
11:00 AM to 12:30 PM	Introduction to National Service and Tracking of Electronic Processes (NSTEP), Virtual Court. Sri. Francis D. Sote, Systems Officer	**NSTEP** **Virtual Court** **Upkeep and escalation process of eCourt equipments**
12:30 PM to 01:00 PM	Tea Break	
01:00 PM to 02:30 PM		Question Hour & Practical